WESTCHESTER CHILDREN'S ASSOCIATION, INC. FINANCIAL STATEMENTS

December 31, 2022

CONTENTS

Independent Auditor's Report	Page 1-3
Statement of Financial Position	4
Statement of Activities and Changes in Net Assets	5
Statement of Functional Expenses	6
Statement of Cash Flows	7
Notes to Financial Statements	8-17

Member: American Institute of Certified Public Accountants New York State Society of Certified Public Accountants

(914) 241-3605 FAX (914) 241-9278 www.CannistraCPA.com

Independent Auditor's Report

The Board of Directors Westchester Children's Association, Inc.

Opinion

We have audited the accompanying financial statements of Westchester Children's Association, Inc. (a not-for-profit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Westchester Children's Association, Inc. as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Westchester Children's Association, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Westchester Children's Association, Inc. 's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Emphasis-of-Matter

Change in accounting principle: As discussed in Note 2 to the financial statements, effective January 1, 2022, Westchester Children's Association, Inc. adopted FASB Accounting Standards Update 2016-02, *Leases* (Topic 842), using the modified retrospective approach. Our opinion is not modified with respect to this matter.

Mount Kisco, New York

clay of Copies

September 28, 2023

STATEMENT OF FINANCIAL POSITION

December 31, 2022

ASSETS

Current Assets:	O 751551
Cash and cash equivalents	\$ 754,551
Grants receivable	100,000
Employee retention tax credit receivable Investments	32,601 5 160
	5,169
Prepaid expenses	10,293
Total Current Assets	902,614
Cash and cash equivalents – endowment (Note 13)	451,943
Investments – endowment (Note 13)	1,112,277
Fixed assets, net of accumulated depreciation of \$73,401	-
Operating right-of-use assets	126,532
Security deposits	9,618
Total Assets	\$ <u>2,602,984</u>
<u>LIABILITIES AND NET ASSETS</u>	
Current Liabilities:	
Accounts and accrued expenses payable	\$ 30,134
Deferred revenue	165,000
Operating lease liability, current portion (Note 7)	48,726
EIDL loan interest payable, current portion (Note 8)	10,160
Total Current Liabilities	254,020
Operating lease liability, long-term portion (Note 7)	79,353
EIDL loan payable, long-term portion (Note 8)	150,000
Total Liabilities	483,373
Net Assets:	
Without donor restrictions - Undesignated	30,722
Without donor restrictions - Board designated	424,669
With donor restrictions (Note 12)	1,664,220
Total Net Assets	2,119,611
Total Liabilities & Net Assets	\$ <u>2,602,984</u>

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

December 31, 2022

	Without Dono Restrictions	r With Donor Restrictions	
Support:			
Contributions	\$ 188,697	\$	\$ 188,697
Other grants	58,000	116,000	174,000
Government grants		128,767	128,767
Special events, net	146,855		146,855
Donated services	11,940		11,940
Other income	9,280		9,280
Investment return, net	1,385	(237,177)	(235,792)
Net Assets released from restrictions:			
Satisfaction of program restrictions	<u>152,000</u>	<u>(152,000</u>)	
Total Support	<u>568,157</u>	(144,410)	423,747
Expenditures:			
Program expenses	474,787		474,787
Administrative expenses	126,626		126,626
Fundraising expenses	<u>119,629</u>		119,629
Total Expenditures	721,042		721,042
Increase (decrease) in Net Assets	(152,885)	(144,410)	(297,295)
Net Assets, beginning of year	608,276	1,808,630	<u>2,416,906</u>
Net Assets, end of year	\$ <u>455,391</u>	\$ <u>1,664,220</u>	\$ <u>2,119,611</u>

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2022

	P	rogram	Administrative Fundraising					
	$\mathbf{\underline{E}}$	xpenses		Expenses		Expenses		Total
Salaries	\$	284,865	\$	55,040	\$	45,472	\$	385,377
Payroll taxes & employee benefits		66,786		12,905		10,660		90,351
Rent & utilities		41,241		6,873		6,874		54,988
Outside services		15,030		1,125		38,614		54,769
Professional fees (includes								
\$11,940 of in-kind)				39,420				39,420
Technology support & software		22,247		3,350		6,347		31,944
Equipment & maintenance		12,215		2,035		2,036		16,286
Printing and publications		7,441		1,222	•	1,823		10,486
Insurance		4,367		810		728		5,905
Telephone and internet		1,422		706		3,519		5,647
Bank and credit card charges		3,445		669		575		4,689
Interest expense		3,094		516		515		4,125
Program expenses		4,053						4,053
Dues & conferences		3,097				850		3,947
Office expenses		1,713		313		236		2,262
Postage and shipping		1,669		281		278		2,228
Travel and meals		1,601		366		178		2,145
Miscellaneous		213		947		126		1,286
Marketing						750		750
Depreciation		288		48		48		<u>384</u>
-								
Total Expenditures	\$	<u>474,787</u>	\$	<u>126,626</u>	\$	<u>119,629</u>	\$	<u>721,042</u>

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2022

Cash flows from operating activities:		
Increase (decrease) in Net Assets	\$	(297,295)
Adjustments to reconcile increase (decrease) in Net Assets		
to net cash provided (used) by operating activities:		
Depreciation		384
Amortization of operating right-of-use assets		20,286
Donated stock		(5,170)
Realized and unrealized (gain) loss on investments		229,313
(Increase) decrease in grants receivable		(45,000)
(Increase) decrease in pledges receivable		2,247
(Increase) decrease in employee retention tax credit receivable		35,213
(Increase) decrease in prepaid expenses		(377)
Increase (decrease) in accounts and accrued expenses payable		11,796
Increase (decrease) in deferred revenue		154,000
Increase (decrease) in operating lease liabilities		18,740)
Increase (decrease) in EIDL loan interest payable		4,125
Net cash provided (used) by operating activities		90,782
Cash flows from investing activities:		
Purchase of investments		(540,985)
Proceeds from sale of investments		692,694
Net cash provided (used) by investing activities		151,709
Net increase (decrease) in cash, cash equivalents and restricted cash		242,491
Cash, cash equivalents and restricted cash, beginning of year		964,003
Cash, cash equivalents and restricted cash, end of year	\$.	<u>1,206,494</u>

Supplemental disclosure of cash flow information:

Cash paid during the year for:

Interest		\$ -0-
Income tax		\$ -0-

The accompanying notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 1 – Description of Organization:

Westchester Children's Association, Inc. (the "Organization") is a not-for-profit corporation that was established to improve the lives of children by keeping their well-being at the top of the public agenda. The Organization accomplishes its mission by the collection and analysis of public data; research of current issues; public education and training; and direct advocacy in the areas of early childhood development, youth justice and development, supportive school environments and homeless children and youth. The Organization's vision is for every child to be healthy, safe and prepared for life's challenges regardless of race or zip code.

The Organization receives contributions from individuals, corporations, foundations, governmental entities, other organizations and trusts.

Note 2 - Significant Accounting Polices:

a. Basis of Accounting

The accompanying financial statements are prepared in accordance with U.S. generally accepted accounting principles on the accrual basis of accounting.

b. Cash and Cash Equivalents

The Organization considers all highly liquid instruments purchased with an original maturity of three months or less to be cash equivalents.

c. Investments

Investments are classified as held for investment and are stated at fair market value. Realized and unrealized gains or losses, investment income and expenses are reflected within investment return, net, in the statement of activities. Securities received as donations are recorded at fair market value and are generally sold immediately.

d. Net Assets

The accompanying financial statements present information regarding the financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. Net assets without donor restrictions may be expended for any purpose in performing the primary objectives of the Organization and may be used at the discretion of management and the board of directors. Net assets with donor restrictions are subject to stipulations imposed by donors or grantors. Some restrictions are temporary in nature; those restrictions that will be met by the passage of time or accomplishing the purpose restriction. Other restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 2 – <u>Significant Accounting Polices (continued)</u>:

e. Functional Expense Allocations

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits, which are allocated on the basis of time and effort studies; and office and occupancy which are allocated based on payroll.

f. Volunteers

Board members and volunteers made significant contributions of their time to the Organization. The value of this contributed time is not reflected in these statements since it is not susceptible to objective measurement or valuation.

g. Revenue Recognition

Income from unconditional contributions is recognized when received or pledged. Conditional promises with measurable performance or other barriers and a right of return are not recognized until the conditions have been met. Grant revenue is recognized in accordance with FASB ASC 958-605, Not-for-Profit Entities: Revenue Recognition when the conditions are fulfilled and when the grant expenses are incurred.

Grants and other receivables are stated at the amount that management expects to collect, therefore no allowance for doubtful accounts has been deemed necessary.

h. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

i. Income Tax Status

The Organization was formed under the Not-For-Profit Corporation Law of the State of New York and is exempt from Federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization adopted the provision pertaining to uncertain tax positions and has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. The Organization is generally no longer subject to income tax examinations by the applicable taxing jurisdictions for periods prior to 2020.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 2 – Significant Accounting Polices (continued):

j. New Accounting Pronouncements

In February 2016, the Financial Accounting Standards Board ("FASB") issued ASU No. 2016-02, "Leases (Topic 842)" and subsequent amendments, which replaced previous lease accounting guidance in U.S. GAAP and requires lessees to recognize right-of-use assets and corresponding lease liabilities on the Statement of Financial Position for all in-scope leases with a term of greater than 12 months and requires disclosure of certain quantitative and qualitative information pertaining to an entity's leasing arrangements. The Organization adopted the requirements of the standard on January 1, 2022, but did not have any leases greater than 12 months at that time.

k. Leases

The Organization's lease portfolio primarily consists of leases for its office space and certain office equipment under operating leases. The Organization determines if an arrangement is a lease at inception by evaluating whether the arrangement conveys the right to use an identified asset and whether the Organization obtains substantially all of the economic benefits from and has the ability to direct the use of the asset. Leases with an initial term of 12 months or less are not recorded on the Statement of Financial Position; the Organization recognizes expense for these leases on a straight-line basis over the lease term. For leases with an initial term in excess of 12 months, lease right-of-use assets and lease liabilities are recognized based on the present value of the future lease payments over the committed lease term at the lease commencement date. If the Organization's leases do not provide an implicit rate, the Organization uses the risk-free rate and the information available at the lease commencement date in determining the present value of future lease payments. Most leases include one or more options to renew and the exercise of renewal options is at the Organization's sole discretion. The Organization included renewal options in its determination of the lease term because the renewals are deemed to be reasonably certain at lease commencement. Operating lease expense for lease payments is recognized on a straight-line basis over the lease term. Any non-lease components based on actual costs incurred by the lessor related to the payment of real estate taxes, common area maintenance, and insurance are expensed as incurred.

l. Subsequent Events

Subsequent events have been evaluated through September 28, 2023 which is the date the financial statements were available to be issued.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 3 – Liquidity and Availability:

The Organization is substantially supported by contributions and grants and must maintain sufficient resources to meet those responsibilities to its donors. As part of the liquidity plan, the Organization has a policy to structure its financial assets to be available for its general expenditures, liabilities, and other obligations that come due. The following represents the financial assets as of December 31, 2022, that are available to meet general expenditures within one year, reduced by amounts for donor-imposed restrictions:

Cash and cash equivalents	\$ 1,206,494
Investments	1,117,446
Grants and other receivables	132,601
Less amounts not available to be used within one year:	
Subject to time restrictions	(100,000)
Restricted by donor in perpetuity	(1,564,220)
Financial assets available to meet general expenditures	
within one year	\$ <u>792,321</u>

Note 4 – Fair Value Measurements:

The Organization adopted the provisions pertaining to fair value measurements and disclosures which offers framework consisting of a three-tier hierarchy of inputs to be used in determining the fair market value of assets and liabilities. The following is a summary of the fair value hierarchy of inputs: Fair value measurements based on Level 1 inputs: Includes quoted prices in active markets for identical assets or liabilities to which the company has access at the measurement date. Fair value measurement based on Level 2 inputs: Includes inputs other than quoted market prices that are directly or indirectly observable for the assets or liability, including quoted prices in an active market for similar assets or liabilities: quoted prices in a market that is not active for the same or similar assets or liabilities; inputs other than quoted market prices that are observable for the asset or liability. Fair value measurements based on Level 3 inputs: Includes unobservable inputs reflecting the assumptions that a market participant would use to price the asset or liability.

Equities and U.S. Treasury bills traded funds are valued at the closing price reported on the active market on which the individual investments are traded.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022	December 31, 2022
-------------------	--------------------------

Note 4 – Fair Value Measurements (continued):

The following table provides the fair value hierarchy of the Organization's financial assets as of December 31, 2022:

Financial Assets	Level 1
Equities U.S. Treasury Bills	\$ 911,005 206,441
Total	\$ <u>1,117,446</u>

Investment return consisted of the following as of December 31, 2022:

Interest-bank deposits	\$ 1,385
Interest and dividends	23,384
Realized gains (losses)	(115,639)
Unrealized gains (losses)	(128,603)
Investment expenses	(16,319)
Total	\$ (235 792)

Note 5 – Employee Retention Tax Credit Receivable:

In 2021, the Organization applied for an Employee Retention Tax Credit under the CARES Act. This credit is a refundable tax credit against certain employment taxes per employee for eligible employers of which \$67,814 was receivable as of December 31, 2021. The Organization received approval of \$51,581 of the tax credit receivable of which \$18,980 was received in 2022 and \$32,601 was subsequently received in 2023.

Note 6 – Fixed Assets:

Fixed assets are carried at cost, net of accumulated depreciation. These amounts do not purport to represent replacement or realized values. Depreciation is recorded using the straight-line method based on the useful lives of the assets. Fixed assets consisted of the following:

Equipment Furniture and fixtures	\$ 20,498 <u>52,903</u>
Total assets Less: Accumulated depreciation	73,401 (<u>73,401</u>)
Total fixed assets, net	\$

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 7 – Commitments and Contingencies:

Operating lease expense

- a. Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash accounts in financial institutions, which from time to time exceed the federal depository insurance coverage limits.
- b. Pursuant to the Organization's contractual relationships with certain funding sources, outside agencies have the right to examine the books and records of the Organization involving transactions relating to these contracts. The accompanying financial statements made no provisions for possible disallowances. Although such possible disallowances could be substantial in amount, in the opinion of Management, any actual disallowances would be immaterial.
- c. The Organization is obligated under operating lease agreements for its administrative office and for office equipment. The components of leases for the year ended December 31, 2022 were as follows:

\$ 22,029

Short-term lease expense	<u>35,000</u>
Total	\$ <u>57,029</u>
Supplemental information related to operating leases:	
Cash paid for amounts included in the measurement of lease liabilities: Operating cash flows from operating leases	\$ 16,871
ROU assets obtained in exchange for new operating lease liabilities	\$ 146,818
Weighted-average remaining operating lease terms Weighted-average discount rate for operating leases	2.70 years 2.80%

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 7 – Commitments and Contingencies (continued):

Future maturities of lease liabilities are as follows:

2023	\$ 48,726
2024	50,042
2025	31,672
2026	<u>2,430</u>
Total	132,870
Less present value discount	(4,791)
Total lease liability	128,079
Less current portion	<u>(48,726)</u>
Long-term lease liabilities	\$ 79.353

Note 8 – Economic Injury Disaster Loan:

On July 16, 2020, the Organization received a thirty-year Economic Injury Disaster Loan ("EIDL") in the amount of \$150,000 from the Small Business Administration in light of the impact of the COVID-19 pandemic on the Organization's operations. Interest accrues at a rate of 2.75% per annum and installment payments of \$641 will begin 30 months from the date of the loan, which begins January 16, 2023. Each payment will be applied first to accrued interest which is \$10,160 as of December 31, 2022. The loan is collateralized by the assets of the Organization.

Principal payments due under this loan are payable as follows:

2023	\$ -
2024	-
2025	530
2026	3,627
2027	3,728
Thereafter	142,115
Total	\$ 150,000

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 9 – Government Support:

During 2022, Westchester County contributed \$145,000 to the Organization for its youth development programs. The Organization's management represents that the funds were spent in compliance with the agreement and did not replace funds previously provided from another source nor contributed to any surplus.

Note 10 – <u>In-Kind Contribution of Donated Services:</u>

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased. The Organization received donated legal with a fair market value of \$11,940, which has been recorded in the accompanying financial statements as income with a corresponding expense.

Note 11 – Deferred Salary Plan:

The Organization has established a 401k deferred salary plan whereby employees have the option to contribute pre-tax dollars. The Organization contributes an employer match of 4% to eligible employees, regardless of whether the employee contributes to the plan.

Note 12 - Net Assets:

Restricted support is recorded as an increase in net assets with donor restrictions. When the restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are classified to net assets without donor restrictions and reported on the Statement of Activities as net assets released from restrictions.

Net assets with donor restrictions for the year ended December 31, 2022 were as follows:

Subject to time restrictions:

\$ 100,000

Not subject to appropriation or expenditure:

Investment in perpetuity

1,564,220

Total net assets with donor restrictions

\$ 1,664,220

The Board has designated \$424,669 of net assets without donor restrictions which requires a Board resolution prior to operating use by the Organization.

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

Note 13 – Endowment:

The Organization's endowment consists of net assets restricted in perpetuity, of certain donor restricted contributions, to be held indefinitely. The income from all net assets restricted in perpetuity is restricted until released by the Board.

Interpretation of relevant law

The Board of Directors of the Organization has interpreted the New York Prudent Management of Institutional Funds Act (NYPMIFA) as requiring the preservation of the fair value of the original funds as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by NYPMIFA.

In accordance with NYPMIFA, the Organization considers the following factors in making a determination to appropriate or calculate donor-restricted endowment funds:

- a. The duration and preservation of the fund;
- b. The general purposes of the Organization and the endowment;
- c. General economic conditions;
- d. The possible effect of inflation and deflation;
- e. The expected total return from income and appreciation of investments;
- f. Other resources of the Organization;
- g. The investment policies of the Organization.

The composition of the endowment for the year ended December 31, 2022 is as follows:

Cash and cash equivalents	\$	451,943
Equities		905,836
U.S. Treasury Bills		206,441
Ralance December 31, 2022	\$ 1	1 564 220

NOTES TO FINANCIAL STATEMENTS

2

Note 14 – COVID-19 Pandemic:

The accompanying December 31, 2022 financial statements of the Organization do not include any adjustments related to the COVID-19 pandemic. The extent of the impact of COVID-19 on the Organization's operational and financial performance will depend on future developments, all of which are highly uncertain and cannot be predicted at this time.